



REQUEST FOR CONSTRUCTION STAKING

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PROJECT				REQUEST NO.				
PRIORITY*	TYPE OF STAKING	STAKES ARE		LOCATION LINE, STATION TO STATION, LANE, SIDE, ETC.	DATE			
		ORIG.	RESET		AREA WILL BE READY FOR STAKES	STAKES WILL BE USED		
1								
2								
3								
4								
5								
6								
7								
*Staking will be done in order listed above.								
COMMENTS								
INSTRUCTIONS: PLEASE SUBMIT THIS REQUEST FOR STAKING AS EARLY AS POSSIBLE. PLEASE ALLOW A MINIMUM OF FIVE (5) WORKING DAYS FOR OFFICE PREPARATION AND CALCULATIONS. RECEIPT OF THIS REQUEST DOES NOT GUARANTEE YOUR SCHEDULE, ALL SCHEDULING OF CREWS MUST BE CONFIRMED BY GATEWAY ENGINEERING. IT IS THE POLICY OF GATEWAY ENGINEERING TO ACCOMMODATE THE CLIENT AND CONTRACTOR TO THE BEST OF OUR ABILITY. IF POSSIBLE, SHORTER NOTICE MAY BE ACCOMMODATED BUT NOT GUARANTEED BY THIS DOCUMENT OR ANY OTHER FORM OF COMMITMENT UNLESS STATED IN WRITING AND AGREED UPON BY GATEWAY ENGINEERING AND THE OWNER. PLEASE PLAN AHEAD! PROPER COMPLETION OF THIS FORM IS NECESSARY IN ORDER TO MEET THE REQUIRED RESPONSE TIME, AND TO INSURE SMOOTH OPERATIONS FOR ALL PARTIES. PLEASE PROVIDE THE CAUSE FOR ADDITIONAL WORK REQUIRED UPON RE-STAKE REQUEST.								
REQUESTED BY:				DATE	APPROVED BY:		DATE	TIME